

ClassCharts Apps: Guide for Pupils

How do I sign up?

1. Download the **ClassCharts Students** app from the App Store or Google Play Store (please be aware that there are three different ClassCharts apps and this is the only one that will work for you!).
2. When you open the app, you will be asked to enter the following:
 - Your email address
 - The access code provided by the school
 - You may also be asked to confirm your date of birth

Access code *
Your access code

Please enter the access code supplied by your teacher.

Remember me

LOG IN

Date of birth

Please enter your date of birth below.

Date of Birth
12/06/2009

OK CANCEL

What can I see on the app?

The ClassCharts app will give you various pieces of information:

- Your behaviour record
- Your homework calendar
- Any detentions you have
- Your attendance record
- Your timetable
- Your classes
- Announcements from the school

What will I see on the Behaviour tab?

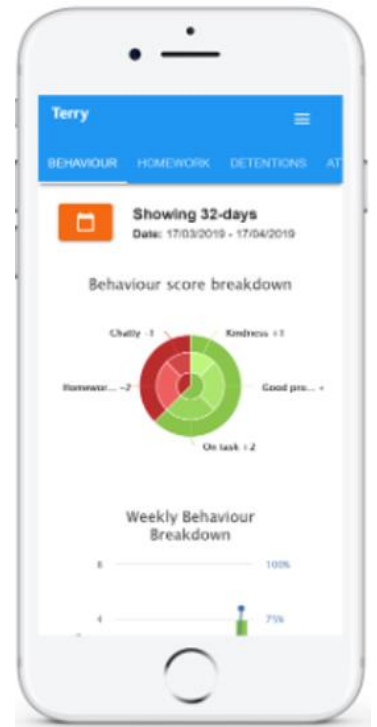
Selecting the 'Behaviour' tab on your ClassCharts app will display your overall behaviour in the form of a pie chart and a bar graph.

By default, the displayed date range is 31 days. To view a different range of behaviour data, click on the 'Date' button.

Below these graphs you will find a list of behaviour activity.

These display the behaviour that was awarded, when it was awarded, who awarded the behaviour, the lesson the behaviour was awarded in, and how many points the award is worth.

You won't see every single detail of your behaviour data, just the main points.



What will I see on the Homework tab?

Selecting the homework tab will display a list of the homework tasks that you have been given.

To change the date range for displayed homework tasks, click on the orange 'Date' button.

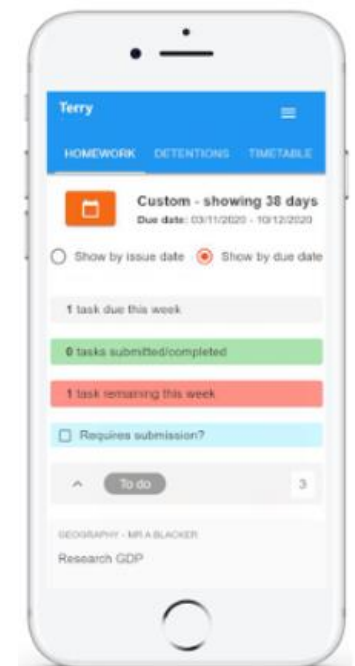
To display tasks in the order they were set, click on the 'Issue Date' button.

To display tasks in the order they are expected to be handed in, click on the 'Due Date' button.

To mark a homework task as completed, view the homework task of your choice in more detail and tick the 'Completed?' checkbox.

To view a homework task in more detail, click on the expand icon in the bottom right hand corner of the homework tile.

A popup will appear that contains a description of the homework task, the estimated completion time and any links or attachments that may have been included.



Each homework task will have one of five statuses:

To do

To-Do: These are homework tasks that have not been ticked as completed by your child and have not been marked by their teacher.

Completed: These are homework tasks that have been ticked as completed by your child but have not been marked by their teacher.

Completed

Late: These are homework tasks that have been handed in past the deadline.

Not submitted: These are homework tasks that were not handed in on time.

Submitted late

Submitted: These are homework tasks that have been handed in on time.

Not submitted

Submitted

As you are assigned homework tasks, you may want track of how you are progressing for the current week.

1 task due this week

The three banners above the homework status categories count the number of homework tasks that are due this week, how many of those tasks you have completed and how many tasks you still need to complete.

0 tasks submitted/completed

1 task remaining this week

Requires submission?

What will I see on the Detention tab?

Selecting this tab will display a list of detentions which have been set for you.

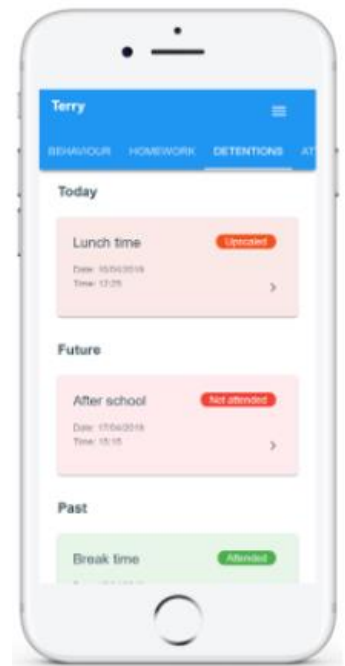
Detentions fall under 4 categories: Attended, Not attended, Pending and Upscaled.

Attended: You have sat this detention.

Not attended: You have not sat this detention.

Pending: This detention has not been sat and has not been marked as Attended / Not attended by your teacher.

Upscaled: This detention has escalated into another type of detention.



What will I see on the Attendance tab?

Selecting this tab will present your attendance data for the past 31 days, including your attendance percentage.

To change the displayed timeframe of attendance records, click on the orange 'Date' button and select the date range of your choice.

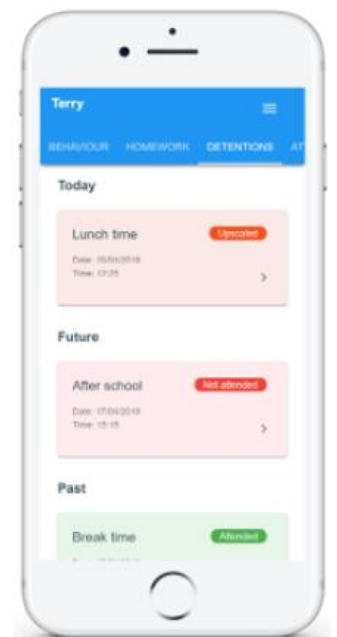
Attendance records fall under four categories: Present, Late, Authorised absence and Unauthorised absence.

Present: You attended the lesson.

Late: You were late to the lesson.

Authorised absence: You did not attend the lesson, but had a valid reason for doing so.

Unauthorised absence: You did not attend the lesson and did not have a valid reason to do so.



What will I see on the Timetable tab?

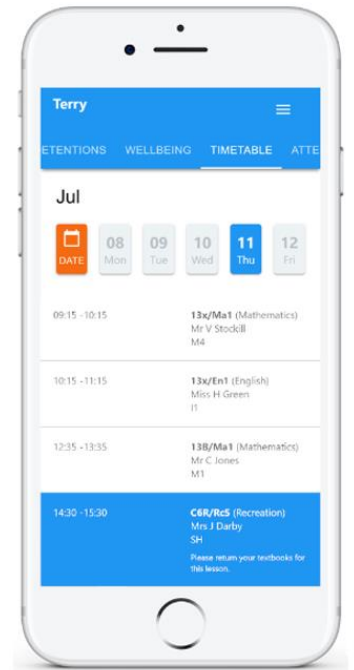
Selecting this tab will present you with your timetable for the current day.

This includes the time for each lesson, the lesson name, the teacher's name, the room where the lesson will take place and the lesson subject.

Your current lesson will be highlighted in blue, as shown on the right.

To view your timetable for another day of the week, click on one of the other displayed dates along the top of the timetable.

To change the displayed week, click on the orange 'Date' button and select a date from the week of your choice.



What will I see on the Announcements tab?

Selecting this tab will display a list of announcements that have been shared with you by the school.

This could be important information like exam or revision timetables, so make sure you regularly check this tab.

Announcements with a pin icon will always stay at the top of the announcements list.

If an announcement has attachments, click on the file name to download or open them.

